

KWUN TONG METHODIST SOCIAL SERVICE

FLAG DAY FUND RAISING EVENT ON 9TH SEPTEMBER 2023

INCOME AND EXPENDITURE ACCOUNT



INDEPENDENT AUDITOR'S ASSURANCE REPORT TO THE 2023-24 FLAG DAY FUND-RAISING COMMITTEE OF KWUN TONG METHODIST SOCIAL SERVICE (THE "PERMITTEE")**Public Subscription Permit No : [FD/R039/2023]**

Pursuant to the conditions stated in the Public Subscription Permit issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region ("SWD"), we have been requested to report on the attached income and expenditure account of the Permittee's regional flag day fund-raising activity in Kowloon region held on 9th September 2023 ("the Event").

Responsibilities of the committee members

The committee members are responsible for preparing the attached income and expenditure account in accordance with the basis of preparation set out in note 2, setting out the gross subscriptions raised from the Event and the expenses incurred in connection with the Event, in order to comply with the conditions stated in the Public Subscription Permit issued by the SWD. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and presentation of the income and expenditure account so that it reflects the subscriptions raised and expenses incurred in connection with the Event and is free from material misstatement.

Our Independence and Quality Management

We have complied with the independence and other ethical requirements of the Code of Ethics for Professional Accountants issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA"), which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior.

The firm applies Hong Kong Standard on Quality Management 1, which requires the firm to design, implement and operate a system of quality management including policies or procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Auditor's Responsibilities

Our responsibility is to form a conclusion on the attached income and expenditure account, based on our engagement, and to report our conclusion to you.

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 (Revised), Assurance Engagements Other than Audits or Reviews of Historical Financial Information and with reference to Practice Note 850 (Revised), Reporting on Flag days, General Charitable Fund-raising Activities and Solicitation of Signed Authorisation Forms Covered by Public Subscription Permits issued by the Social Welfare Department issued by the HKICPA. We have planned and performed our work to obtain limited assurance for giving our conclusion below.

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

Auditor's Responsibilities (continued)

Our engagement included carrying out limited procedures for obtaining sufficient appropriate evidence to be able to draw a conclusion, such as inquiries primarily of persons responsible for financial and accounting matters, analytical procedures applied to financial data and other procedures we considered necessary. The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had a reasonable assurance engagement been performed.

Inherent Limitations

Due to the nature of cash receipts and expenses relating to the Event, it was not practicable for us to determine whether the income and expenditure account and the books and records of the Permittee include all transactions relating to the Event. It was impracticable for us to quantify the potential impact of this on the income and expenditure account. Accordingly, our report relates solely to the income and expenditure account prepared from transactions that have been recorded in the Permittee's books and records.

Conclusion

Based on the foregoing, we report that nothing has come to our attention that causes us to believe that the attached income and expenditure account does not reflect, in all material respects, the gross subscriptions raised and the expenses incurred by the Permittee in respect of the Event that have been recorded in its books and records made available to us in accordance with the basis of preparation set out in note 2.

Intended Users and Purpose

This report is intended solely for the purpose of assisting the Permittee to satisfy the conditions stated in the Public Subscription Permit issued by the SWD in connection with the Event and is not intended to be, and should not be, used for any other purpose. We agree that a copy of this report may be provided to the Director of Social Welfare without further comment from us.

**Alliance & Associates**

Certified Public Accountants

Room 2808, 28/F., Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong


Hong Kong, 27th November 2023

KWUN TONG METHODIST SOCIAL SERVICE
FLAG DAY FUND RAISING EVENT ON 9TH SEPTEMBER 2023
Public Subscription Permit for Organising a Flag Day in 2023/24 – 9th September 2023 – Kowloon
Public Subscription Permit No. FD/R039/2023

INCOME AND EXPENDITURE ACCOUNT

	HK\$
Income	
Street collections	524,532.40
Other forms of appeals	329,526.90
	854,059.30
	854,059.30
Expenditure	
Auditors' remuneration	3,450.00
Promotion/publicity	40,818.00
Flag bags/flag labels	20,561.50
Online donation system transaction fee	2,948.33
Allowances for volunteers	4,802.00
Insurance	3,003.00
Printing and stationary	1,430.00
Transportation	5,398.10
Miscellaneous	1,282.00
	(83,692.93)
	(83,692.93)
Excess of income over expenditure	770,366.37

Approved for issue by the Board of Committee Members on



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Rev. LAM Chun Tim
Chairman



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Mr. YUNG Ho Cheung Eric
Hon. Treasurer

KWUN TONG METHODIST SOCIAL SERVICE

NOTES TO INCOME AND EXPENDITURE ACCOUNT

1 General

The purposes of the flag day fund-raising event are for:

- (1) Operational cost of the Agape Community Care Centre
- (2) Operational cost of the Elderly Concern Centre
- (3) Operational cost of the Garden Estate Redevelopment Community Support Project
- (4) Operational cost of Agency Central Administration

2 Basis of preparation

The significant accounting policies are set out below:

The income collected and expenditure incurred for this event held on 9th September 2023 are recognised on an accrual basis.

3 Taxation

No provision for Hong Kong profits tax has been provided as the Foundation is an approved charitable institution that is exempt from Hong Kong profits tax under Section 88 of the Inland Revenue Ordinance.

4 Donations credited to the bank

All the flag day proceeds collected HK\$854,059.30 have been credited to the designated bank account of the Permittee before being used for payment of expenditures for the flag day and the purposes specified in the permit by 31st October 2023.